**CONSTITUTION**

**of**

**Blairgowrie & Rattray in Bloom**

**(hereinafter known as “Blair in Bloom”)**

**15 February 2022**

**1. The name of the association is Blairgowrie & Rattray in Bloom**

**2. Objectives of Blair in Bloom**

* **To improve the quality of the environment and improve appearance of the town for the inhabitants and visitors to Blairgowrie & Rattray through horticultural activity, encouraging environmental responsibility and community engagement**
* **To support community initiatives and social causes through fundraising and encourage educational initiatives concerning the local environment and other issues**

**3. Powers**

**In pursuance of the objectives set out in clause 2 Blair in Bloom shall have the following powers**

* **To liaise with other voluntary sector bodies, local authorities, UK or Scottish Government departments, agencies and landowners, all with a view to furthering the association’s objectives**
* **To take such steps as may be deemed appropriate for the purpose of raising funds for the association’s activities**
* **To accept grants, donations and legacies of all kinds (and to accept any reasonable conditions attaching to them) except donations from any political organisation.**
* **To effect insurance of all kinds (which may include officers’ liability insurance)**

**4. General structure and Committee**

* **The structure of the association shall consist of committee and volunteer members**
* **Officers shall be the Chairperson, Vice Chair, Secretary and Treasurer some of whom may hold two positions. Chair or Vice Chair shall convene all meetings**
* **Office Bearers’ term of office shall be Three(3) years with no more than Five (5) years’ service, but may be appointed for a further 2 years if no other nominations put forward. The retiring Chairperson shall be eligible to serve for one further year on the Committee in the capacity of Immediate Past Chairperson.**
* **The committee will hold monthly meetings between each AGM and control and supervise work by volunteers, in accordance with the Volunteer Policy. Committee to ensure minutes are made of all proceedings.**
* **In circumstances where it is not possible for the Committee to meet face-to-face, ‘virtual’ meetings will be held with a record kept of the meeting.**
* **The committee may co-opt members during the year**
* **Four members shall constitute a quorum. No meetings to be held unless a quorum present.**

**5. Annual General Meeting and General Special Meetings**

* **Notice of AGM should be no later than 21 days prior to the date set.**
* **At each annual general meeting, the members may elect any member to be a member of the management committee.**
* **At each annual general meeting, all of the members of the management committee shall retire from office - but shall then be eligible for re-election.**
* **New committee members shall be recorded in the AGM minutes.**
* **Special General Meetings may be convened at any reasonable time by resolution of the committee or on the written request of at least 4 members of the committee. 21 days’ notice must be given of such a meeting.**

**6. Procedure at management committee meetings**

* **Questions arising at a meeting of the management committee shall be decided by a majority of votes; if an equality of votes arises, the chairperson of the meeting shall have a casting vote.**
* **If at any time the number of management committee members in office falls below the number fixed as the quorum, the remaining management committee member(s) may act only for the purpose of filling vacancies or for calling a general meeting.**
* **The management committee may, at its discretion, allow any person who they reasonably consider appropriate, to attend and speak at any meeting but shall not be entitled to vote.**
* **A management committee member shall not vote at a management committee meeting where there may be a conflict of interest.**

**7. Finance, Accounting records and annual accounts**

* **The treasurer shall ensure that proper accounting records are maintained and audited annually by an independent person and annual accounts should be submitted and presented at the Annual General Meeting. Cheques drawn on the account shall be signed by at least two out of the three signatories of the committee.**
* **Blair in Bloom shall have powers to accept donations and bid for funding under existing or future initiatives by Local Authority, Scottish Government and UK Government as well as from commercial, Trust and private sources.**
* **The management committee shall have no power to borrow money or incur overdrafts**

**8. Alterations to the constitution**

* **The constitution may be altered by a resolution passed by not less than two-thirds of those present and voting at a general meeting, providing due notice of the meeting, and of the resolution, is given.**

**9. Property**

**The title to all and any heritable property which may be acquired by, or for the purpose of Blair in Bloom shall be taken and shall thereafter stand in the name of the Chairperson and Secretary as trustees ex officio for Blair in Bloom and shall be held by them for the purposes as determined by this Constitution.**

**10. Dissolution and Disbursement of Surplus Funds**

* **If the management committee determines that it is necessary or appropriate that the association be dissolved, it shall convene a meeting of the members; not less than 21 days’ notice of the meeting (stating the terms of the proposed resolution) shall be given; The group may be dissolved by a majority of three quarters of those present; on dissolution any surplus funds shall be handed over to Blairgowrie & Rattray Development Trust to be administered at their discretion. Funds may not be disbursed among committee members.**

**This constitution was adopted on 15 February 2022**

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| **Signature** | **Name** | **Address** | **Position** |
| **Mary Birch** | **Mary Birch** | **2 Blairmore Drive**  **Blairgowrie PH10 6NA** | **Chair** |
| **Janine Seymour** | **Janine Seymour** | **Cargill, Myriggs Road** |  |
| **William Wilson** | **William Wilson** | **Blairgowrie PH13 9HS**  **3 Smithfield Way**  **Blairgowrie PH10** | **Vice Chair**  **Treasurer** |